

Senior Accountant

Location: Shanghai

ABOUT THE COMPANY

Our client is a business advisory firm with a well-established presence in China for more than 20 years. It is headquartered in Shanghai and has offices in Beijing, Guangzhou, Hong Kong, London and correspondents in Dubai and in Italy. Our group now employs more than 80 international and Chinese consultants fluent in English, French, Spanish, Portuguese, Italian and/or Chinese. Our client is a member of the International Fiscal Association (IFA), an international and independent organization dealing with fiscal matters with a network of IFA Branches located in 68 countries and with more than 12,500 members from 111 countries.

RESPONSIBILITIES

- Validate purchase order/T&E and monitor golden tax system in order to ensure they are in compliance local accounting policy;
准确验证采购订单，并管理税务系统，以确保符合当地税务财务政策；
- Maintain full set of general ledger, prepare periodic statutory accounts, maintain daily accounting/treasury/tax functions on behalf of the clients;
管理全套总分类账簿，代表客户维护日常会计/财务/税务等工作；
- Conduct compliance reporting package and tax filing for WFOE in accordance with PRC GAAP and Tax Regulation;
根据中国公认会计准则和税务法规对外商投资企业进行合规申报和报税；
- Drive good working relationship with client and provide active response to client's requirements;
与客户建立良好的工作关系，积极响应客户的需求；
- Assist to implement and optimize the working procedures to fulfill the daily operating requirements;
协助实施和优化工作流程，以满足日常操作要求；
- Other ad-hoc issues in relation to the assignment by line manager.
完成部门经理安排的其他相关工作。

QUALIFICATIONS

- College in Finance or Accounting major, above 2-3 years of accounting experience in WFOE or international accounting firm;
金融或会计专业，2-3年外企财务或外资会计师事务所相关工作经验；
- Proficiency in accounting software. (U8 and Kingdee), MEGL is a plus;
精通财务软件（如金蝶，U8等）；美纪系统是加分项；
- Good knowledge in PRC GAAP, Tax Regulation, Bank Treasury; Basic knowledge relating to payments

With over 10 years of experience, CCI FRANCE CHINE Recruitment Department supports companies in their recruitment needs and helps candidates find a professional opportunity across China.

To access more job offers, consult ccifc.org

is a plus;

熟悉中国会计准则，税务法规，银行财务和 国际财务会计准则；

- Proficiency in computer applications (e.g. Microsoft Office);
熟悉 office 办公软件；
- Independent, well-organized, self-motivation and self-discipline;
能独立工作，有条理性，有主动性，自律；
- A diligent and honest team player with positive communication skills;
善于与团队进行沟通；
- Able to work under pressure and tight schedule;
具有一定抗压性；
- Good spoken and written in English.
英语听说读写流利；

APPLICATION

Please send your resume and your motivation letter to: sh-recruitment@ccifc.org

Mail subject: Senior Accountant

With over 10 years of experience, CCI FRANCE CHINE Recruitment Department supports companies in their recruitment needs and helps candidates find a professional opportunity across China.

To access more job offers, consult ccifc.org