

On-Site Construction/Decoration Manager

Location: Chongqing

Company

Our client, specialized in bottle manufacturing for spirits & liquors, is embarking on an exciting new project just outside of Chongqing. This unique venture blends French cultural immersion with exceptional hospitality. Housed within a stunning French Renaissance chateau, our client will offer a diverse range of experiences and products, including a local whisky distillery, high-end chocolate creations, an exclusive wedding venue, and captivating fashion shows.

Job Responsibilities:

They are seeking a dedicated On-Site Manager to oversee the work of decoration teams. In this crucial role, you'll be responsible for ensuring the project adheres to design plans and timelines, while maintaining a safe and productive work environment.

POSITION OVERVIEW

- Follow-up on-site renovation/decoration teams.
- Manage various local supplier to meet deadline and insure proper implementation.
- Keep tracks of weekly progress, solved daily issue and update HQ in a timely manner to avoid delays.

DETAILS DESCRIPTION

- Supervise and coordinate the activities of various decoration teams (painting, carpentry, furniture installation, etc.)
- Monitor daily progress against construction schedules and communicate any delays or roadblocks to management.
- Conduct regular quality checks to ensure work meets agreed-upon specifications and design standards.
- Manage on-site logistics, including material deliveries, waste disposal, and equipment maintenance.
- Maintain a safe work environment by enforcing safety protocols and addressing any potential hazards.
- Document progress with clear reports and photographs, keeping stakeholders informed.
- Proactively identify and resolve any issues that might arise during the decoration process.
- Foster a positive and collaborative working relationship with decoration teams and other project personnel.

Requirements:

- Minimum 15 years of experience in construction site management, interior decoration, or a related field.
- Multiple experiences in the hospitality industry: hotel, resort, restaurant, or event planning.
- Proven track record of successfully overseeing and coordinating the work of multiple teams.
- Strong understanding of construction and decoration processes, with knowledge of relevant safety regulations.
- Excellent communication, interpersonal, and problem-solving skills.
- Detail-oriented with a commitment to quality and adherence to timelines.

- Proficiency in Microsoft Office Suite and project management software a plus.
- Fluency in Mandarin Chinese (HKS6 level) and English is a must. French is a strong advantage.

Please send your resume to: sh-recruitment@ccifc.org