

## Project Manager (French speaking)

**Location: Shanghai or Guangzhou**

### Company

Our client is a consulting and services company assisting European companies with their industrial and commercial development in China. Their core business is to secure and sustain its customers' development in China.

### Job Responsibilities:

They are looking for a project manager for a designated purchasing project. The purchasing project is for our client who is the leading designer and manufacturer of mobile homes for the European rental and residential markets.

### SOURCING

- Search of new suppliers mainly in metal industry, sanitary industry, furniture and light sectors
- Product families also include hardware components and glass products.
- Qualification and audit of suppliers
- Sample development follow-up.

### PURCHASE & QUALITY

- Visit suppliers or potential suppliers to establish good relationship with them.
- Representing the company at special events (trade fairs, etc.)
- Based on the purchase strategy, develop and send purchase plans to facilitate negotiation
- Define quality inspection procedure.
- If needed, quality inspection during production and / or before departure.
- Able to be aware of new development (products, factory, services...) in supplier portfolio.
- Can evaluate the supplier's price, quality, delivery time, and quantity.

### SUPPLY CHAIN

- Follow up orders, production, delivery, quality.
- Follow up payment status.
- Control and coordinate delivery time according to procurement contracts or agreements.
- Follow up deliveries with shipping agent local office and client supply chain contacts.
- Assist in the daily work and regular reporting of the headquarters.

### Requirements:

- Bachelor degree or above, with technical knowledge background
- With knowledge of quality procedures and knowledge of product standards
- Respectful of technical and logistics specifications
- More than 5 years' working experience in one of the industries specified in Mission & Responsibilities or Finishing Work Trade
- Proficient in the use of common office software
- Familiar with product logistics management and experience in handling transport documents
- Good business negotiation skills and communication

- Spoken and written French preferred; English by default
- Willing to travel frequently (50% working time for business travel)

***Please send your resume to: [sh-recruitment@ccifc.org](mailto:sh-recruitment@ccifc.org)***