China Project Manager

CCI FRANCE CHINE

Location: Shanghai Sector: Cosmetics Report To: China NPI Manager

ABOUT THE COMPANY

Our client is a global technology company focused on reinventing the customer experience for restaurant and retail brands. Leveraging decades of software, hardware and service expertise, we develop and integrate new platforms that increase customer engagement, optimize efficiency and improve operations. Our client's 900 employees around the globe collaborate with our customers and partners to design, create and build the worid's leading smart stores.

MAIN RESPONSIBILITY

Analyze development and industrialization needs coming from the local subsidiaries / product lines: 分析中国当地子公司/产品线的发展和产业化需求:

- Study the technical feasibility 研究技术可行性
- Manage the technical development (mechanical and electrical) of the solution (R&D) 管理解决方案(研发)的技术开发(机械和电气)
- Build qualification plan to ensure product reliability 制定确认计划以确保产品的可靠性
- Build development and industrialization schedules with main milestones identified 根据确定的主要里程碑建立开发和工业化时间表
- Build development costs (resources and investments) and first assessment of unit price 建立开发成本(资源和投资)和首次单价评估
- In case of an outsourced development, participate to the development contract drafting 如果是外包开发,参与开发合同的起草

Lead project development:

领导项目开发:

- According to the company industrial strategy and development best practices 根据公司行业战略和发展的最佳实践
- According to the regulations and standards of the customer countries 根据客户所在国的法规和标准
- Manage and organize the project team (meeting organization, action plan follow-up, priority definitions...)
 - 管理和组织项目团队(会议组织,行动计划跟进,优先级定义…)
- Initiate and lead project risk analysis process 发起并领导项目风险分析过程
- Organize and lead project reviews. Ensure to get validation from internal customers at each milestone

组织和领导项目评审。确保在每个里程碑都得到内部客户的验证

Follow and report project KPI: actual schedule versus committed schedule, development costs, unit price

跟踪并报告项目 KPI:实际进度与承诺进度、开发成本、单价

Lead project industrialization in our client factory:

主导 我们的客户的工厂的项目产业化:

Be the main technical contact for China component suppliers (especially metal sheet manufacturers). Provide to R&D France detailed and precise feedbacks and ensure China manufacturers demands are taken into account into technical files. When required modifications

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can't be accepted, provide China manufacturers with detailed explanations about the reason demand can't be met and work with them on alternative solutions

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作为中国零部件供应商(尤其是钣金产品制造商)的主要技术联系人。向法国研发部门提供详细准确的反馈,确保中国制造商的需求被考虑到技术文件中。当不能接受所要求的修改时,向中国制造商详细解释不能满足需求的原因,并与他们合作寻找替代解决方案

- Ensure the technical documentation is provided to suppliers and China assembly factory in due time and according to global templates (manufacturing files, work instructions, installation guide, spare parts list, user manuals...). Ensure documentation is always good at first time 确保根据全球模板(制造文件, 作业指导书, 安装指南, 备件清单, 用户手册…)及时向供应商和中国组装工厂 提供技术文件。确保文档在第一时间都是准确的
- Set and maintain the BOM into the company ERP, enabling a smooth execution of sourcing, procurement and production activities. Support NPI team in France to maintain commercial configurators up to date 在公司 ERP 中设置和维护 BOM, 使采购、采购和生产活动顺利执行。支持法国新产品创新团队维护最新的 商用配置
- Transfer projects to production team by providing a complete training 通过提供完整的培训将项目转移到生产团队
- Follow industrial ramp-up and provide immediate support to procurement and production team for problem solving 明瞭生金的世界, 为采购和生金用以及时留地位。

跟踪生产的进展,为采购和生产团队及时解决问题提供支持

Participate to continuous improvement of NPI department: 参与新产品导入部门的持续改进:

- In collaboration with quality team, ensure all NPI processes are created and up to date according to ISO 9001 (version 2015 and later versions if applicable). Ensure all recordings related to processes are available
 与质量团队合作,确保所有新产品导入流程的创建和更新符合 ISO 9001 标准(2015 版及后续版本,如适用)。确保所有与流程相关的记录符合要求
- Propose new processes / operating procedures / tools / templates to improve daily operations of the NPI department, including daily work with other departments 提出新的流程/操作程序/工具/模板以改善新产品导入部门的日常运营,包括与其他部门的日常工作
- Ensure good practices are applied on the projects 确保在项目中应用良好的实际运用
- Lead continuous improvements on products with the support of production team 在生产团队的支持下,领导产品的持续改进
- Anticipate unforeseen situations and quickly make corrective decisions 预见到意料之外的情况,并迅速做出正确的决定

This list is not exhaustive and may be modified depending on the evolution of the service activity. 此列表并不完全详尽,可能会根据服务活动的发展进行修改

REQUIREMENTS

- Master of Science in Mechanical or Manufacturing 机械或制造专业硕士学位
- At least 3 years' experience as a project leader in an industrial environment 3 年以上行业项目领导经验
- Professional English level, technical use, writing and speaking 专业英语水平,技术应用,写作和口语
- A strong sense of analysis, organization and synthesis is required 具有较强的分析、组织和综合能力
- Excellent work team spirit, good communication with others

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优秀的团队合作精神,良好的沟通能力

- Regular business trips in China may be needed 可能需要经常在全国各地出差
- Knowledge of main office management tools (Excel, Word, PowerPoint, MS project) 熟悉常用办公管理工具(Excel, Word, PowerPoint, MS project)
- Familiar with risk analysis tools 熟悉风险分析工具
- Familiar with ERP tools 熟悉 ERP 工具
- Familiar with quality management tools and ISO 9001 熟悉质量管理工具和 ISO9001

APPLICATION

Please send your resume and your motivation letter to: <u>sh-recruitment@ccifc.org</u> **Mail subject:** China Project Manager

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