

## Merchandiser/Senior Merchandiser 跟单员/高级跟单员

**Location:** Zhongshan

**Sector:** Clothing manufacturing

**Starting date:** ASAP

**Job Reference:** CDS-2024-061

### ABOUT THE COMPANY

Our client is a leading manufacturer of sportswear, casual wear with international leadership that specializes in the design and the production of high-performance athletic apparel for men and women. Their HQ and Creative Center is based in Hong Kong, while their manufacturing plant is in South China (Zhongshan).

### RESPONSIBILITIES

1. 对客户开发需求进行消化，形成合理的内容转化制单至下游部门；  
To understand and transfer the development to be the specification sheet to the downstream depts.
2. 严格根据开发和大货的时间要求，完成工作进度，并汇报上级主管或经理；  
Based on requested lead time, to complete TNA and follow up the development & bulk work, report to supervisor about the status and issue.
3. 对接所有关联部门，确保问题得到及时解决；  
Contact with all related depts, ensure all problem solved on time.
4. 对所有样板的进度和评语进行监管，确保样板按照客户要求进行修改和完成；  
Be responsible for all comments, track and make sure the revising is done before sample finished.
5. 完成上级主管安排的其他工作内容；  
Finish the workload from supervisor arrangement.
6. 高级跟单员需要核对跟单制单的合理性和准确性。  
Senior merchandiser will be requested be responsible for the specification info correctly.

### REQUIREMENTS

1. 大专以上学历；  
College Degree and above, no age or major limited.
2. 对TP的转化熟练；  
Know well about TP transfer.
3. 从事服装行业经验，针梭织为主，休闲运动类型尤佳；  
Experienced in garment trade, athleisure is preferred.

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4. 印绣花/无缝工艺熟悉, 有一定的面辅料常识;  
Familiar technology of digital print/embroidery/bonding/heat transfer.
5. ERP 操作经验;  
ERP input skill.
6. 高级跟单需要一定的英文听说读写能力。  
Skill in oral/writing/reading English (senior merchandiser position).

## APPLICATION

Please send your resume and your motivation letter to: [sc-recruitment@ccifc.org](mailto:sc-recruitment@ccifc.org)

**Mail subject:** Your name | Job title - location [Job reference]

Ex. Your name | Merchandiser/Senior Merchandiser - Zhongshan [CDS-2024-061]

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