

Merchandiser Supervisor/Manager 跟单主管/经理

Location: Zhongshan

Sector: Clothing manufacturing

Starting date: ASAP

Job Reference: CDS-2024-060

ABOUT THE COMPANY

Our client is a leading manufacturer of sportswear, casual wear with international leadership that specializes in the design and the production of high-performance athletic apparel for men and women. Their HQ and Creative Center is based in Hong Kong, while their manufacturing plant is in South China (Zhongshan).

RESPONSIBILITIES

1. 配合公司要求, 积极和公司关联部门协调沟通, 确保订单顺利进行&及时出货;
Proactive communication and collaboration with internal team to make sure the order can be produced and delivered on time.
2. 制定跟单管理流程, 定期回顾各项工作指标的执行情况;
Formulate the merchandiser job workflow, regularly evaluate the performance.
3. 建立 KPI 管理机制, 确保样板准期, 大货准期, 工作正确率报告等, 以监督部门内部工作高效完成;
Create KPI management, to ensure the sample on time rate, bulk on time rate, job accuracy rate to monitor the job done in effective way.
4. 监控公司订单成本管理, 完成订单成本分析;
Track the costing and complete costing analysis after order done.
5. 处理客户相关投诉, 提供完善的解决方案;
Handle well the customer complaints and delight customer slight solution suggestion.
6. 跟进客户回款情况, 防止坏账;
Monitor the payment on time to avoid bad debt.
7. 对销售预算和回款预算负责;
Be responsible for sales budget achievement.
8. 建立具有专业素养的跟单团队, 培训部门内部组员的工作能力, 提升公司服务质量, 维护良好的客户关系。
Build a professional merchant team with good training skills, focus on customer demanding and maintain good customer relationship.

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REQUIREMENTS

1. 大专以上学历，男女不限；
College Degree and above, no age or major limited.
2. 5年以上跟单经验，2年以上主管或者同等岗位管理经验；
5 years above merchandising experience, 2 years above supervisor or similar position experience.
3. 服装专业知识牢固，对服装有一定的悟性；
Consolidated garment knowledge and well understanding of garment industry.
4. 抗压，灵活，逻辑性强，优秀的表达能力；
Good logic, flexible, skilled communication, work under pressure.
5. 优秀的英语听说读写能力。
Skill in oral/writing/reading English.

APPLICATION

Please send your resume and your motivation letter to: sc-recruitment@ccifc.org

Mail subject: Your name | Job title - location [Job reference]

Ex. Your name | Merchandiser Supervisor/Manager - Zhongshan [CDS-2024-060]

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