

## Sales Supervisor

**Location:** Guangzhou

**Sector:** Packing & Packaging

**Report to:** Senior Sales Manager

**Starting date:** ASAP

**Job Reference:** CDS2025022

### ABOUT THE COMPANY

Our client is a global leader in the packaging industry, with multiple production sites across Europe and Asia.

### RESPONSIBILITIES

#### Order & Contract Management

- Oversee the end-to-end order process, (internal approvals > contract execution > order registration > tracking > delivery coordination > payment follow-up)
- Ensure seamless communication between customers and manufacturing plants to guarantee timely fulfillment.

#### Business Development & Sales Support

- Collaborate with the Technical Department to identify and pursue new business opportunities.
- Assist sales management in preparing quotations, reports, and other commercial documentation.

#### Customer Relationship Management

- Maintain and update distributor, agent, and customer databases to support targeted business growth.
- Conduct regular customer engagement and account management to strengthen partnerships.
- Travel internationally as needed to visit key clients and enhance business relationships.

### REQUIREMENTS

- Bachelor's degree or higher in a relevant major.
- Minimum 2 years of sales/BD experience preferred.
- Strong written and verbal English skills; fluency in French is a plus.
- Keen attention to detail, strong numerical aptitude, and excellent communication and collaboration abilities.
- Ability to manage multiple priorities effectively in a dynamic environment.

### APPLICATION

Please send your resume and your motivation letter to:

[sc-recruitment@ccifc.org](mailto:sc-recruitment@ccifc.org)

**Mail subject:** Your name | Job title - location [Job reference]

Ex. Your name | Sales Supervisor – Guangzhou [CDS2025022]

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