

Project Manager

Location: Beijing

Starting date: ASAP

About this Company :

Building on over 30 years of successful presence in capital markets with over 200 clients and 36,000 users worldwide, the company has developed an unmatched competence in the design and implementation of integrated trading, risk management, processing and clearing solutions for buy- and sell-side financial institutions, corporations and utilities located across the globe.

Job Purpose:

Manage single or multiple projects in ensuring that client solutions are delivered on time within agreed budget and meeting the required quality standards.

Mission:

- Accountable for the accurate and timely reporting of project status
- Ensure the contract and the terms of reference are signed and returned in order to clarify the project requirements up front with all personnel involved
- Take responsibilities of the project financials in assigned areas including resource costs/client invoicing
- Support the sales function to facilitate winning quality new business through:
- Ensuring accurate estimation of project components, required timescales & costs
- Engaging with the client to demonstrate the value of project management
- Contributing to the production of quality client proposals
- Manage and deliver projects on time and up to the company quality standards, in order to achieve client satisfaction and increase revenue for the company:
- Ensure consistency between the final approved client proposal, the contract and the project initiation document in terms of pricing/effort, timescales, deliverables, responsibilities, milestones and payment terms
- Build, agree and communicate multi-phase, multi-tier, multi-party project plans with mixed project teams consisting of client personnel, 3rd party personnel and our teams
- Hold project P&L responsibility, controlling and monitoring project progress against time and budget, redressing project slippage and reporting deviations in excess of tolerance

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- Deliver the correct software (including customizations) for a project and manage any operating system or base application software release / upgrade process during the lifecycle of a project
- Develop and manage project plan according to its scope
- Define and document resources, skill requirements, project charter, milestones and metrics per our standard methods and practices and the customer's contractual agreement
- Work closely with the project team (project manager officer, business analyst, stream leads, team members) to ensure work coordination
- Manage effectively the issues escalation to the appropriate level within the client's or our organization when necessary
- Obtain the client's acceptance of the solution upon project completion

Requirements:

- Engineering degree (Bachelor or Masters) or equivalent or Master's degree in Finance/Business
- Around 10 years' business experience among which 5 years+ as a delivery project manager on a capital markets technology platform preferred
- Effective communication skills in English and Mandarin, verbally and in writing
- Worked in a multi-cultural environment and delivered projects in vendor environment
- Prior experience as part of a management team (lead role with planning, resourcing and issue/change responsibilities) that successfully managed a full life cycle implementation
- Experience in supporting business development opportunities through proposal creation, review and presentation
- Client orientation
- Flexibility in terms of working hours

APPLICATION : Please send your resume to: bj-hr@ccifc.org

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