

## Social Media Coordinator

### 社交媒体协调员

**Location:** Beijing, China

**Starting date:** ASAP

#### ABOUT THE COMPANY:

The company is a full-range travel provider for business and leisure travellers. They offer business travel management solutions, incentive travel, corporate event organization, team building, and company outings. The company also specializes in tailor-made holidays and retreats, small group tours, and cultural immersion programs across China and beyond.

该公司是一家为商务和休闲旅行者提供全方位旅行服务的公司。该公司提供商务旅行管理解决方案、激励旅行、企业活动组织、团队建设和公司郊游。该公司还专门在中国及其他地区提供量身定制的度假、小团旅游和文化沉浸式项目。

#### RESPONSABILITIES:

- Manage website and social media channels to increase traffic and brand awareness
- 管理网站和社交媒体平台，提高流量和品牌知名度
- Proficient in both spoken and written English and Mandarin Chinese
- 精通英语口语和书面语以及普通话
- Creative thinker with the ability to generate innovative ideas
- 具有创新思维能力，富有创造性想法

#### APPLICATION:

Please send your resume to: **[bj-hr@ccifc.org](mailto:bj-hr@ccifc.org)**

有意者请将简历投递至邮箱: **[bj-hr@ccifc.org](mailto:bj-hr@ccifc.org)**

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