

Financial Accountant

财务会计

Location: Beijing, China

Starting date: ASAP

ABOUT THE COMPANY

关于企业

Our client is a full round of cooperation from technical research to product development and production on civil turboprop engine power turbine and flame tube, providing modules for Grand Groups manufacturing aircraft engines.

我们的客户经营领域广，包含民用涡轮螺旋桨发动机动力涡轮和火焰管上的技术研究、产品开发和生产。我们的客户还为制造飞机发动机的公司集团提供零部件。

MISSIONS

工作介绍

Accounting work, review the business original documents, complete accounting vouchers and financial statements.

会计核算业务，审核业务原始单据、编制会计凭证并编制财务报表。

Conduct financial analysis monthly, including revenue, cost, cash flow analysis, etc.

每月开展财务分析工作，包括收入、成本、现金流分析等等。

Compile, analysis and control of the annual budget, supervise budget execution, feedback budget deviations, and cooperate with business departments to make forecasts.

年度预算的汇编、分析及控制工作，监督预算执行情况，反馈预算差异，协同业务部门开展财务预测。

Tax management, tax calculation, declaration, payment, final settlement and invoice management.

税务管理,各项税费计算、申报、缴纳、汇算清缴及发票管理工作。

Asset accounting management and asset ledger registration; Assist in assets inventory regularly (include inventories, fixed assets, and intangible assets).

资产账务管理并登记资产台账；定期组织资产盘点工作（包括存货、固定资产、无形资产）。

Promote financial informatization, daily operation and maintenance of financial system.

推进财务信息化，财务系统日常运营和维护。

Sort, file and keep accounting files, such as accounting vouchers, accounting books, etc.

会计档案的整理、归档、保管，如会计凭证、账簿等。

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Provide financial information to the parent company, audit firm and others as required.

按要求向母公司、审计所等相关单位提供财务资料。

Assist to sort out and formulate financial standardization process, prepare financial related system.

协助梳理并制定财务标准化流程，编制财务相关制度。

REQUIREMENT

要求

Bachelor degree or above

本科及以上学历

Major in accounting, financial management

财务、财会管理专业

A junior certificate in accounting and intermediate certificate is a plus

有初级或中级会计师更佳

Creativity, team spirit and open mind

有创造力和团队精神

Chinese and English communication skills.

良好的中英文沟通能力

APPLICATION

申请方式

Please send your English and Chinese CV to

请发送中英文简历至

bj-hr@ccifc.org

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